

FOR BILLING (NEW ENTRY / BILLING DATA- UPDATION)

Application must be addressed to:

**The Deputy Director / In-charge Officer,
Consumer Service Center,
9th Miles Karsaz, Shahrah-e-Faisal, Karachi**

OR

**The Deputy Director (Town Name)
(Town KW&SC Billing Office address)**

Note:

1. Please mention Consumer No, Address, Complete Name, CNIC No and Contact No in your application (If any).
2. Please Submit Verified / Attested copies of all relevant Documents.

Required Documents regarding "Change of Name in KW&SC Bill"

1. Copy of Lease / Sub-Lease / Mutation / Registered Sale / Transfer Deed
2. Copy of PT-I Form
3. Copy of CNIC of the Owner.
4. Copy of Paid Bill with clearance of KW&SC outstanding dues
5. Prescribed Undertaking on Bond Paper (Rs.50/-)

(Two set of Application + Attested Copies of Required Documents must submit for Change of Name on KW&SC Bill)

Required Documents regarding "Issuance of New Bill"

1. Copy of Lease / Sub-Lease / Mutation / Registered Sale / Transfer Deed
2. Copy of PT-I Form
3. Copy of CNIC of the Owner.
4. Prescribed Undertaking on Bond Paper (Rs.50/-) no any KW&SC Bill has been issued previously on Subjected Property

(Two set of Application + Attested Copies of Required Documents must submit for Issuance of New Bill)

Required Documents regarding "Correction in KW&SC Bill"

1. Copy of Lease / Sub-Lease / Mutation / Registered Sale / Transfer Deed
2. Copy of PT-I Form
3. Copy of CNIC of the Owner.
4. Copy of Paid Bill with clearance of KW&SC outstanding dues
5. Prescribed Undertaking on Bond Paper (Rs.50/-) due to revise / enhance of KW&SC Tariff or any other reason if any amount of arrears / dues
6. Will be paid / clear by the owner.

(Two set of Application + Attested Copies of Required Documents must submit for Correction in KW&SC Bill)

UNDERTAKING CHANGE OF NAME IN KW&SC BILL

I, _____ S/o D/o W/o _____, Muslim, Adult, Resident of Flat / House No. _____ holding CNIC No. _____ do hereby solemnly affirm and undertake against KW&SC Consumer No. _____.

1. That I have purchased the Property / Plot / House / Flat / No. _____ Street No. _____, Karachi on which, the KW&SC issued Service Charges Bill under Consumer No. _____ with the name of _____
2. That the attached application with necessary documents for purpose of name is a part of this undertaking.
3. That the above mentioned KW&SC Service Charges Bill may be transferred in my name only. In case of any objection from any person / Department, the KW&SC will not be held responsible and KW&SC has the right to cancel transfer of name or disconnect the supply of water or sewerage or both without further any notice.
4. That after the above mentioned KW&SC Service Charges Bill in my name, I shall undertake that I shall pay all sort of dues, supplementary bills, Detection bill, or any kind of bills, dues, if work out against the above mentioned property / consumer No. for precious period. In case of defaulter, the KW&SC has fully right to take action according to KW&SC Rules.
5. I further declare that I shall abide by rules and regulation of KW&SC in this regards if any objection or claim filed with KW&SC and title to the property is found defective in future, the KW&SC has complete right to revert in the name of previous registered Consumer and I shall have no claim in this regard.
6. That whatever stated above is all true and correct to the best of my knowledge and belief.

DEPONENT

Name: _____

CNIC No. _____